



POSITION: Programmer

DESCRIPTION: Working with the Screening Committee, Executive Director, and Board, the Festival Programmer will select the films for the festivals that create a balance of tone & form, and aim to start a conversation with the audience.

RESPONSIBILITIES:

- Manage the Screening Committee with the Chair for the main Tampa Bay International Gay & Lesbian Film Festival in October, Queer-in-Color (BIPOC) Mini-Fest in June, and Trans Gender Film Festival Mini-Fest in March 2023.
- Secure and make recommendations for the Monthly Community Film Screenings.
- Work with the Executive Director, Screening Committee Chair, and Board on the final selection and film schedules for all the Festivals.
- Arrange and coordinate selection of visiting filmmakers & talent to attend the festival.
- Create a media spreadsheet with all film titles, video links, PR contact information, film capsules, loglines, film awards, and names of notable filmmakers & talent associated with each film.
- Write film capsules for all films selected for all the Festivals.
- Be "in residence" for an agreed upon portion of the main festival in October.
- Work with the Hospitality Committee during the Festival for filmmaker/talent relations.
- Select and manage the Festival Jury.
- Meet established deadlines throughout the year.
- Work with Film Trafficking to ensure all titles arrive and depart in a timely manner.
- Work with the Festival Manager on all details regarding talent travel to and from the festival.
- Work with Screening Chair and Executive Director in scheduling film introductions and Q & A's at the festival.
- Work with the Executive Director and Festival Manager in securing film contracts for the Festival.
- Travel (as negotiated) to represent the Festival.
- Work within festival budgets that are set by the board.
- Maintain a professional and respectful presence at all times while representing the Festival.
- Provide accountable receipts for expenses and work within the expense accounts set by the Board and Executive Director.

MISSION: to showcase films by, for, or about the LGBTQ+ community that *Entertains*, *Empowers*, and *Enlightens* the audience and fosters a greater sense of community.

REQUIREMENTS: Min. 5-years programming experience of at least two weekend long festivals.

COMPENSATION: Dependent on experience; yearlong contract position paid monthly.

CONTACT: Executive Director Victor Gimenez at victor@tiglff.com